



# MANCHESTER CITY COUNCIL

## LICENSING ACT 2003 PREMISES LICENCE

<b>Premises licence number</b>	102834
<b>Granted</b>	19/02/2008
<b>Latest version</b>	DPS Variation 226097 Granted 15/02/2019

### Part 1 - Premises details

<b>Name and address of premises</b>
Kiki 4 Canal Street, Manchester, M1 3HE
<b>Telephone number</b>
0161 236 5437

<b>Licensable activities authorised by the licence</b>
<ol style="list-style-type: none"><li>The sale by retail of alcohol*.</li><li>The provision of regulated entertainment, limited to:<ul style="list-style-type: none"><li>Live music;</li><li>Recorded music;</li><li>Performances of dance;</li><li>Anything similar to live music, recorded music or the performance of dance.</li></ul></li><li>The provision of late night refreshment.</li></ol> <p>* All references in this licence to "sale of alcohol" are to sale by retail.</p>

### The times the licence authorises the carrying out of licensable activities

<b>Sale by retail of alcohol</b>							
<b>Standard timings</b>							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1100	1100	1100	1100	1100	0000	0000
Finish	0400	0400	0400	0700	2400	2400	0400
The sale of alcohol is licensed for consumption both on and off the premises.							
<b>Seasonal variations and Non-standard Timings:</b>							
<u>Bank Holidays:</u> 1100 hours on Saturday to 0400 hours on Tuesday (No entry after 0200 hours on Tuesday of Pride Bank Holiday Weekend)							
<u>On the day British Summer Time commences:</u> one additional hour following the terminal hour.							
<u>New Year:</u> All licensable activities extended from end of permitted hours on New Year's Eve to the beginning of permitted hours on New Year's Day.							
Licensable activities extended from 0400 or 0700 hours on the morning of 27 <sup>th</sup> December (depending on the day on which that falls) until 0700 hours on the 28 <sup>th</sup> December.							

**Live music; Performances of dance; Anything similar to live music, recorded music or the performance of dance****Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1100	1100	1100	1100	1100	0000	0000
Finish	0400	0400	0400	0700	2400	2400	0400

Licensed to take place indoors only.

**Seasonal variations and Non-standard Timings:**

Bank Holidays: 1100 hours on Saturday to 0400 hours on Tuesday

(No entry after 0200 hours on Tuesday of Pride Bank Holiday Weekend)

On the day British Summer Time commences: one additional hour following the terminal hour.

New Year: All licensable activities extended from end of permitted hours on New Year's Eve to the beginning of permitted hours on New Year's Day.

Licensable activities extended from 0400 or 0700 hours on the morning of 27<sup>th</sup> December (depending on the day on which that falls) until 0700 hours on the 28<sup>th</sup> December.

**Recorded music****Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0000	0000	0000	0000	0000	0000	0000
Finish	2400	2400	2400	2400	2400	2400	2400

Licensed to take place indoors only.

**Seasonal variations and Non-standard Timings:**

None

**Provision of late night refreshment****Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	2300	2300	2300	2300	2300	2300	2300
Finish	0500	0500	0500	0500	0500	0500	0500

Licensed to take place indoors only.

**Seasonal variations and Non-standard Timings:**

None

**Hours premises are open to the public****Standard timings**

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0000	0000	0000	0000	0000	0000	0000
Finish	2400	2400	2400	2400	2400	2400	2400

**Seasonal variations and Non-standard Timings:**

None

**Part 2****Details of premises licence holder**

<b>Name:</b>	Troy Leisure UK Ltd
<b>Address:</b>	8 Long Meadow, Westbury Park, Newcastle-under-Lyme, Staffordshire, ST5 4HY
<b>Registered number:</b>	08656728

**Details of designated premises supervisor where the premises licence authorises for the supply of alcohol**

<b>Name:</b>	Adam Carl Edwards
<b>Address:</b>	
<b>Personal Licence number:</b>	120787
<b>Issuing Authority:</b>	Salford City Council

## Annex 1 – Mandatory conditions

### Door Supervisors

1. Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: -
  - (a) Unauthorised access or occupation (e.g. through door supervision),
  - (b) Outbreaks of disorder, or
  - (c) Damage,unless otherwise entitled by virtue of section 4 of the Private Security Industry Act 2001 to carry out such activities.

### Supply of alcohol

2. No supply of alcohol may be made under this premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence or,
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.
4.
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
5.
  - (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.
  - (2) For the purposes of the condition set out in (1) above–
    - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
    - (b) “permitted price” is the price found by applying the formula–
$$P = D + (D \times V)$$
where –
      - (i) P is the permitted price,
      - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
      - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
    - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
      - (i) the holder of the premises licence,
      - (ii) the designated premises supervisor (if any) in respect of such a licence, or
      - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(3) Where the permitted price given by paragraph (2)(b) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (a) Sub-paragraph (4)(b) applies where the permitted price given by paragraph (2)(b) on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(b) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

6. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

7. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

8. The responsible person must ensure that –

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold the customer is made aware that these measures are available.

For the purposes of conditions 6, 7 and 8 above, a responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

## **Annex 2 – Conditions consistent with the operating schedule**

1. All staff and management shall be provided with adequate and suitable training to enable them to deal with incidents of disorder within the premises.
2. An effective search policy shall be implemented to ensure that drugs and offensive weapons are not brought onto the premises by patrons.
3. Known offenders or drug dealers will not be permitted on the licensed premises. Information regarding known offenders/drug dealers will be shared with other licensed premises within the area.
4. Any person found using drugs shall be removed from the premises. Any person found to be dealing drugs will be detained and the police informed immediately. Drugs seized will be handed over to the police.
5. All staff shall be provided with adequate and suitable training to make them aware of the problems associated with the spiking of drinks and how to reduce the risks of the same.
6. Management shall monitor information from local Pub Watch or Club Watch scheme and local area partnerships and act on such information as necessary.
7. Customer departure from the premises shall be effectively managed and shall be supervised and/or monitored by CCTV where considered necessary.
8. A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. That record shall contain the following details: -
  - a) The Door Supervisors name, date of birth and home address
  - b) His/her Security Industry Authority licence number
  - c) The time and date he/she starts and finishes duty
  - d) Each entry shall be signed by the Door Supervisor

That register shall be available for inspection on demand by an Authorised Officer of the Council, Security Industry Authority or a Police Constable.

9. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment will be covered, enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recording shall be kept available and unedited for a minimum of 28 days with the date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce/download/burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format so it can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (i.e. compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.
10. Telephone numbers of taxi companies shall be displayed in a prominent position near to exits. Only companies using ring back facilities shall have their number displayed.
11. An appropriate number of SIA registered door staff shall be employed at the premises.
12. All external bottle banks shall be kept secure.
13. The management and staff will ensure that glasses are collected regularly. Regular inspections for broken glass will be made by staff and any broken glass found will be cleared away immediately by staff.
14. An evacuation procedure shall be implemented at the premises and all staff shall be fully briefed in the procedure.

15. All staff and management shall be provided with adequate and suitable training to enable them to identify customers who have consumed excessive alcohol and deal with incidents of disorder within the premises.
16. All staff shall be trained in how to handle emergencies.
17. An adequate number of prominently positioned litterbins shall be provided. These shall be clearly signed and emptied on a regular basis.
18. Vermin proof bins shall be used.
19. The management and staff shall ensure that the premises and the area immediately surrounding the exterior of the premises are cleaned on a regular basis and remain free from debris and litter.
20. Refuse shall be regularly removed from the premises in a manner so as not to cause unreasonable disturbance to local residents.
21. Any extraction and ventilation systems operating from the premises must not produce noise so as to unreasonably disturb local residents.
22. There shall be no external speakers operated at the premises.
23. After 2300 doors and windows shall not be held open whilst amplified music is being played at the premises. There shall be no external speakers.
24. No collection of waste from the premises between 2200 and 0800.
25. When regulated entertainment is being played at the premises licence holder shall ensure that staff patrol the perimeter of the premises in order to monitor noise levels and to ensure that noise does not emanate from the premises so as to cause unreasonable disturbance to residents.
26. When trading beyond 0400, only the exit on Richmond Street shall be used.
27. Anyone who appears to be under the age of 21 and who is attempting to buy alcohol shall be required to produce photographic proof of age such as a proof of age card, passport, photo card driving licence or Citizen Card before such a sale is made, with adequate training given to all members of management.
28. Apart from between the hours of midday and 2000 there shall be no under 18's admitted to the premises and a clear notice shall be displayed at the entrance to the premises in a prominent position so that it can be easily read by persons entering the premises – "No under 18's except between midday and 2000".

### **Annex 3 – Conditions attached after hearing by the licensing authority**

1. The premises shall notify GMP of risk assessment 14 days before a bank holiday weekend.
2. Door staff will wear some form of high visibility outerwear to distinguish them from members of the public
3. When the premises trades beyond 4am there will be a personal licence holder on duty at the venue.
4. All off-sales will be in sealed containers other than to patrons in the designated external areas between midday and 2300.
5. A smoking policy which shall include a clearly defined area shall be operated at the premises and agreed with Greater Manchester Police.
6. A dispersal policy to be drawn up by the Premises Licence Holder or Designated Premises Supervisor and lodged with City Safe within 14 days of the variation being granted.

### **Annex 4 – Plans**

See attached